



# Hampton Township

## Regular Board Meeting Minutes

### June 21, 2022 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Mary Niebur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.

#### PUBLIC COMMENT

- Deputy Tim Samuelson was present but did not have anything.

#### ROAD REPORT- Otte Excavating

- Inga from 270<sup>th</sup> to 280<sup>th</sup> email – this is good to go
- Chloride complaint ~ 260<sup>th</sup> email – this is good to go
- Road Tour – Jason Otte presented findings from the Road Tour. Item on Darkhorse will do concrete or whatever is the best price. Trees are a problem everywhere. Where ever trees are in the right of way, Otte's will grind off. Jason suggested Dan Peine talk to the Mayor of the City of New Trier about the trees on the east side of Hogan. They need trimming and Otte's can do it if they want them to. Dan Peine made a motion to approve the Road Tour findings as presented and to allow Otte's to act upon them. Ryan Sunquist seconded. Motion carried.

#### PLANNING COMMISSION SYNOPSIS

- Nothing to discuss. June meeting was canceled due to no business.

#### OLD BUSINESS

- Township Hall Discussion – still waiting on plans from architect-bids will not take long - FYI
- Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue – it is all a wood bridge floor-Jacob is supposed to get ahold of Douglas Township.
- VRWJPO email about Model Ordinance and Local Updates – Jim Sipe to report – this is about them wanting us to match our Ordinance with their new changes. Troy, our Township Lawyer is working on this. Jim will check in with him.
- Resolution 2022-03 Resolution to Spend ARPA Funds on Lost Revenue Replacement Category – tabled until May for Jim Sipe to review this – table for July
- Resolution 2022-04 Resolution Supporting Incorporation of Empire Township (as a city) – this is a no for now. Jim talked to our attorney and the only issue is Empire could annex part of our township (the NW corner that touches them)
- Participation in Dakota County CDBG, HOME & ESG Programs email ~ participation continued from 2023=2025 - FYI
- Resolution 2022-02 A Resolution Regarding the Administration of the Wetland Act of 1991 – Resolutions are now executed - FYI

#### NEW BUSINESS

- Parcel Split Application ~ split of 41.14 acres from PID#17-02200-50-011 from Nancy Radman to Tom & Sharon Endres – Since there were more questions than just the Parcel Split the Board of Supervisors recommended they go see the Planning Commission first. Board recommended that Nancy make sure with the state that she would have access to the property that has a buildable.
- Germur Properties Lease Agreement – Rick is still working the land. It is \$200.00 to rent. Clerk will send lease agreements to Rick to sign & send payment, then Jim will sign and clerk will send signed copy back to Rick.
- Met Council preliminary 2021 population and household estimates ~ 343 housing units, 328 households, and 828 (of whom 0 lived in group quarters facilities) - FYI
- MN Association of Townships Membership Cards – these were distributed
- Notice in the Matter of the Condemnation of Certain Lands for Trunk Highway Purposes documents received via Certified Mail – signed copy was mailed back – Jim Sipe made a motion to authorize the Chairman of the Board acknowledge receipt of the letter in the matter of the condemnation of certain lands for trunk highway purposes. Dan Peine seconded. Motion carried. Clerk to mail signed acknowledgement back. (Court file no.: 19HA-CV-22-1792)
- Paying MATIT Premium invoice for Commercial Package policy: 07/01/22 – 07/01/23 - FYI

- Permits – 6 permits – new home construction-Garrison Endres, 3 re-roof, 1 re-side, ground mount solar-Bye - FYI

**OTHER BUSINESS-Board Members Only**

Ryan Sunquist made a motion to approve signing of checks 6399 to 6419 and 4 EFT's and a motion to approve the claims list. Dan Peine seconded. Motion carried. Jim Sipe, Mary Niebur and Molly Weber signed the checks.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

Ryan Sunquist made a motion to adjourn the meeting at 8:23pm. Dan Peine seconded. Motion carried.

Date Signed: 7/11/22

Supervisor: 

Clerk: 

## Hampton Township Treasurer's Report

June 2022 (July 19, 2022 Meeting)

**Beginning Checkbook Balance:** **\$200,773.44**

**RECEIPTS:**

6/29/22	Robert Mason	permit	\$86.00
6/29/22	Patrick Bye	permit	\$606.65
6/29/22	Garrison Endress	permit	\$5,759.49
6/29/22	David Ehrhardt	permit	\$86.00
6/29/22	Paul Gergen	permit	\$167.00
6/29/22	Mark Regenscheid	permit	\$351.00
6/30/22	ICS Interest	Interest	\$12.96
			<b>\$7,069.10</b>

**TOTAL RECEIPTS**

**Check # DISBURSEMENTS:**

6399	Matthew Bester	Planning comm salary	\$83.11
6400	Angela Niebur	Treasurer salary	\$340.07
6401	Mary Niebur	Asst Treasurer salary	\$212.40
6402	Dan Peine	Board mbr salary	\$323.22
6403	David Peine	Planning comm salary	\$83.11
6404	Casondra Schaffer	Planning comm salary	\$83.11
6405	James Sipe	Board mbr salary	\$305.72
6406	Ryan Sunquist	Board mbr salary	\$283.89
6407	Molly Weber	Clerk salary	\$1,450.80
6408	Otte Excavating	Road maintenance	\$6,875.00
6409	Quality Propane	Chloride	\$20,113.70
6410	Anderson rock	gravel 288 ton	\$3,162.36
6411	Kennedy & Graves	Legal fees	\$84.00
6412	MATIT		\$1,446.00
6413	Interstate Building Supply	blueprint drawing	\$900.00
6414	Mark Rauchwarter	website	\$60.00
6415	O'Rourke Media		\$21.60
6416	Tony Louis Van DeSteege	move PC	\$250.00
6417	Janet Otte	rent	\$500.00
6418	Garrison Endres	from Escrow acct	\$2,000.00
6419	Beaver Creek Co	5 permits	\$5,606.60
EFT	Century Link	Phone charge	\$100.77
EFT	Minnesota Revenue	2nd quarter	\$135.15
EFT	IRS	2nd quarter	\$1,746.34
EFT	PERA	2nd quarter	\$1,080.43
<b>TOTAL DISBURSEMENTS:</b>			<b>\$47,247.38</b>

6/30/22 Ending Checkbook Balance \$160,595.16

Checks not in (7) \$2,205.05


ICS Statement Balance, June 30, 2022: \$162,800.21

**ICS Shadow Money Market Account (980085755)**

6/1/22	Beginning Balance	\$276,177.94
6/30/22	Interest Earned	\$68.10
6/30/22	Ending Balance	\$276,246.04

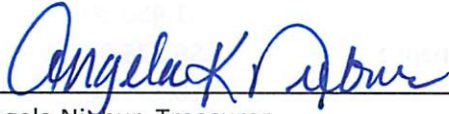
**Escrow Account (000080034306)**

31/1/2022	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
6/30/22		\$45,570.00



7.19.2022

James Sipe, Supervisor



7.19.2022

Angela Niebur, Treasurer